

**NOTICE OF MEDIATION  
Form 2**  
(Section 3.8.1 of Chapter 3 of the  
Singapore Electricity Market Rules)

Notes:

1. Once a notice of dispute has been served, the parties to a dispute have 40 business days to resolve the dispute by themselves. The parties may agree in writing to extend this 40-business day period. After that, either of them may submit the matter to the Dispute Resolution Counsellor for mediation.
2. To submit a matter to the Dispute Resolution Counsellor for mediation, you have to serve a notice of mediation on the Dispute Resolution Counsellor.

Dispute Resolution Counsellor  
c/o Market Assessment Unit  
4 Shenton Way  
#03-01 SGX Centre 2  
Singapore 068807  
Tel: 6779 3000  
Fax: 6533 0340  
Email: mau@emcsg.com

3. A notice of mediation does not apply to:
  - (a) a dispute over a request for compensation referred to in section 3.3.1.5 of Chapter 3 of the Singapore Electricity Market Rules; or
  - (b) a dispute over a final settlement statement referred to in section 5.6.6 of Chapter 7 of the Singapore Electricity Market Rules.

**To: Dispute Resolution Counsellor**

**From:**

Name of organization \_\_\_\_\_

Main DMS contact

Name \_\_\_\_\_

Position \_\_\_\_\_

Tel \_\_\_\_\_ Mobile \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Alternate DMS contact

Name \_\_\_\_\_

Position \_\_\_\_\_

Tel \_\_\_\_\_ Mobile \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

**2. Other Party(ies) to the Dispute**

**2.1** Name of organization \_\_\_\_\_

Main DMS contact

Name \_\_\_\_\_

Position \_\_\_\_\_

Tel \_\_\_\_\_ Mobile \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Alternate DMS contact

Name \_\_\_\_\_

Position \_\_\_\_\_

Tel \_\_\_\_\_ Mobile \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

**2.2** Name of organization \_\_\_\_\_

Main DMS contact

Name \_\_\_\_\_  
Position \_\_\_\_\_  
Tel \_\_\_\_\_ Mobile \_\_\_\_\_  
Fax \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Alternate DMS contact

Name \_\_\_\_\_  
Position \_\_\_\_\_  
Tel \_\_\_\_\_ Mobile \_\_\_\_\_  
Fax \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

**2.3** Name of organization \_\_\_\_\_

Main DMS contact

Name \_\_\_\_\_  
Position \_\_\_\_\_  
Tel \_\_\_\_\_ Mobile \_\_\_\_\_  
Fax \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Alternate DMS contact

Name \_\_\_\_\_  
Position \_\_\_\_\_  
Tel \_\_\_\_\_ Mobile \_\_\_\_\_  
Fax \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

(Please attach additional sheets if necessary)

**3. Grounds of the Dispute**

(Please attach additional sheets if necessary)

**4. Remedy Sought**

**5. Contested amount, if any**

**6. Conditions**

**(A) Type of Dispute**

- Dispute between EMC and a market participant in respect of market rules, market manual, system operation manual or agreement referred to in market rules, market manual or system operation manual to which the relevant disputants are parties
- Dispute between EMC and a market support services licensee in respect of market rules, market manual, system operation manual or agreement referred to in market rules, market manual or system operation manual to which the relevant disputants are parties
- Dispute between PSO and a market participant in respect of market rules, market manual, system operation manual or agreement referred to in market rules, market manual or system operation manual to which the relevant disputants are parties
- Dispute between PSO and a market support services licensee in respect of market rules, market manual, system operation manual or agreement referred to in market rules, market manual or system operation manual to which the relevant disputants are parties
- Dispute between EMC and an applicant in respect of EMC's denial to register the applicant as a market participant
- Dispute between EMC and an applicant in respect of EMC's denial to authorize the applicant to participate as a market support services licensee
- Dispute between a market participant and a market participant(s) in respect of market rules, market manual, system operation manual
- Dispute between a market participant and a market participant(s) in respect of a connection agreement
- Dispute between a market participant and a market participant(s) in respect of a retailer UoS agreement
- Dispute between a market participant and a market participant(s) in respect of any other agreement to which the relevant disputants are parties and where parties agree to apply the dispute resolution process in section 3 of Chapter 3 of the Singapore Electricity Market Rules
- Dispute between a market participant and a market participant(s) in respect of market rules, market manual, system operation manual
- Dispute between a market participant(s) and a market support services licensee(s) in respect of a market participant – market support services licensee agreement
- Dispute between a market participant(s) and a market support services licensee(s) in respect of a market support services agreement
- Dispute between a market participant(s) and a market support services licensee(s) in respect of a vesting contract
- Dispute between a market participant(s) and a market support services licensee(s) in respect of any other agreement to which the relevant disputants are parties and where parties agree to apply the dispute resolution process in section 3 of Chapter 3 of the Singapore Electricity Market Rules

- Dispute between EMC and a market participant in respect of a request for compensation made under section \_\_\_\_\_ of Chapter 5 of the Singapore Electricity Market Rules
- Dispute between EMC and a market support services licensee in respect of a request for compensation made under section \_\_\_\_\_ of Chapter 5 of the Singapore Electricity Market Rules
- Dispute between PSO and a market participant in respect of a request for compensation made under section \_\_\_\_\_ of Chapter 5 of the Singapore Electricity Market Rules
- Dispute between PSO and a market support services licensee in respect of a request for compensation made under section \_\_\_\_\_ of Chapter 5 of the Singapore Electricity Market Rules
- Dispute between EMC and PSO in respect of market rules, manual manual, system operation manual or agreement to which the disputants are parties and relates to the functions, powers and duties of the EMC or the PSO in market rules, market manual or system operation manual.

**(B) Time Limit**

Date dispute arose \_\_\_\_\_

- The notice of dispute was served within 120 business days from the date when the party serving the notice of dispute knew or should have reasonably known of the events giving rise to the cause of action
- (For a dispute in respect of a connection agreement)  
The notice of dispute was served within 750 business days from the date the party serving the notice of dispute knew or should have reasonably known of the events giving rise to the cause of action
- (For a dispute in respect of a retailer UoS agreement)  
The notice of dispute was served within 370 business days from the date when the events giving rise to the cause of action occurred

**(C) Minimum Sum**

- The notice of dispute includes a claim for damages and the aggregate of that claim for damages (exclusive of claims for costs) in respect of a given event and a given person, exceeds \$5,000

**DISPUTE RESOLUTION COUNSELLOR USE ONLY**

**1. Date**

Date received \_\_\_\_\_

**2. Conditions**

Mediation is an appropriate means of resolving the dispute

Yes

No

The conditions in section 3.8.5 of Chapter 3 of the Singapore Electricity Market Rules are met

Yes

No

Notice pursuant to section 3.8.6 or section 3.8.7 of the Singapore Electricity Market Rules has been sent to the parties

Yes Date \_\_\_\_\_

No